

Mints ERP

Human Resource and Payroll - Attendance - Finance - Inventory - Procurement - Sales - CRM - Project Management - Fixed Assets & Vehicle Management - Document Management



Human Resource and Payroll Management

- Employee Profile and Document Management
- Training, Qualification Records
- Leave and Vacation Management
- Approval Workflow
- Document Expiry Reminders and Notifications
- Employee Accommodation
- Salary Structure
- Employee History
- Project wise Time sheets
- Hourly/Monthly Timesheet, Bio-metric device integration
- Salary Register, Salary Slip
- WPS Compatible
- Increment and Promotion
- Employee Performance Management
- Recruitment Process Scheduling



Employee Profile Management

Access and manage all employee related information and documents from one page

Employee Profile	Type Name to Search		🕂 New	🥜 Modify	Save	🗙 Delete	📲 Close		
	Alaa Mohamed Employee No :0196 Male 28 Years General Info	Yassin Youssef		Date of Hire :	Projects/constructio	n			
Change Photo	Employment Info								
🔍 General								_	
Personal	Branch/Company	MINTS QATAR			Location	Site		Job Type	
Statutory	Sponsor				Report to	MOHAMED ABD	ELKADER MAHM	OUD ALI	 Q
🚮 Benefits	Department	PROJECTS/CONSTRUCTION			Sub Cont./Agency				 <u> </u>
🚖 Education	Job Title	Marble Installer		Q	Emp. Category	Non - Executive	2		 -
Experience	Job Specification			Q	Client Assigned				•
🍪 Trainings	Contact Info								
Documents	Local Address				Accomodation				
🚊 Email Settings	LOCAL Address				Accomodation	GOLDEN BEACH	I GARAGE:ROOM	1	<u> </u>
🏹 Signature				~	Permanent Address	5			
🍪 Team									¥
🚔 Forms & Reports	Home Phone 0				ZIP				
Notes	Mobile Phone				Nationality	Egyptian			•
	Email				Nationality	_ 			

Human Resource and Payroll Management

Leave Management

Leave Request and Approval system with Employee Leave Balance information, Travel Schedule Multiple Leave Types, Multiple level leave approval workflow

.eave Request Approval 🥒 Modify 📑 Save 📃 A	Approval Form 🔁 Re-Joining Form 🚫 Cancel 💥 Delete 🐳 Close
xproval List Approval	
Abdelghany Mohamed Hassan Mostafa	Leave availability information
	Leave Type Join Date Entitled Op.Bal. Eff.Date Days Worked Total Earned Taken/Booked Balance Nex
Employee ID : 0621(151)	VACATION LEAVE 30/01/2015 25 30/01/2015 421 28.8 0 28.8
Department : PROJECTS/CONSTRUCTION	UNPAID LEAVE 30/01/2015 0 30/01/2015 421 0 0 0.0
Leave Requested : EMERGENCY LEAVE	SICK LEAVE 30/01/2015 15 30/01/2015 421 3.5 0 3.5
Leave Duration from 26-March-2016 to 31-March-2016 Total 6 Days	PERSONAL LEAVE 30/01/2015 0 30/01/2015 421 0 0 0.0 ◀
	Leave Schedule
Current Status Approval pending	Leave Type From To Total Days Available Unpaid Days
 Approve this Request Reject this Request 	Travel Schedule Ticket O Personal Account O Loan Type
Create Leave Schedule	
Eutond	Outward 26/ March /2016 V 00:00 V Airline Flight No.
	Inward 31/ March /2016 V 00:00 V Airline Flight No.
Leave Type EMERGENCY LEAVE	Local Contact
No of Days Sanctioned No of Days Availed	Phone No Contact Phone No
Notes	Rejoining Details Proposed rejoining date 01/ April /2016 - Joined on 01/ April /2016 -

Human Resource and Payroll Management

Leave Management Leave availability and other leave reports Vacation Planning

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Vacation	Calendar					Date of	Entitled/Yea		Effective	Total Days		Taken/Book		Leave	Next
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Leave Su	immary	C	0004 ALI ABOU	OUNA AH	IAMED	01/05/2004	25		01/05/2004	4501	308.3	0	308.3		
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Human Resource and Payroll Management

Reports

Built-in standard Reports and Customizable reports

HR Payroll Reports T Reports T	Payroll Reports *
Employee List Expiry Reports Immigration Schedule Report Company Warnings Internal Warnings Exit Clearance Training Report Employee Joining Report Resignation Report Active Man Power	Salary Register Salary Slip Employee Salary Detail Project wise Salary Detail Project wise Salary Summary Document Expiry Loan Ledger Monthly Time Sheet (Customer) Sub Con Time Sheet (Project wise) Sub Con Time Sheet (All) Monthly Project wise Employee List Custom Report
	Mobilization Report

De-Mobilization Report

Bank Statement



Salary Register, Salary sheet and Slip

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	mints	SALARY SLIP	FOR THE MO	NTH OF JULY -2016
Days ce PROJECT ALL N s HNS AMI AMI er or Dec 1 1310 - YOUSIF RUSTOM YOUSIF IBRAHIM(SENIOR MECH 30 17000 5000 2000 500 2500 0		USIF RUSTOM YOUSIF NIOR MECHANICAL EN LO SALARY DETA	GINEER	
4 1-TEST1 (A/C TECHNICIAN) 30 3900 0 0 0 0 0 0 0 0 3920.00 392	20.00 10.00 Head	Actual Present Days	Earned (Q.R)	Deductions
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	Prepared by	Accountant		Received By

Accounts and Finance Management

- Chart of Accounts
- Cost Centers
- Budgeting
- Accounts Payables and Accounts Receivables Management
- Payments and Receipts with Invoice set offhart of Accounts

Delivery Return

uotation

Receipt Voucher

Payment Voucher

ash

Material Request

SRV Costing

Receivable Invoice

Accounts &

Inventory

Invoice

Bank Reconciliation

- Journal and Petty Cash
- Customer and Vendor Management, SOA
- Profit & Loss Accounts
- Balance Sheet and Trial Balance
- Cost Center, Project wise expenses and income statement
- Cheque Printing and PDC management
- Bank Reconciliation
- Multi Company/ Multi Branch
- Seamlessly Integrated with other modules

Accounts and Finance Management

I

⊡ S100000-OPERATING COSTS	p Modify Customers Customer List Custom		Account Code Account Name Group Account Type	Print	Close		elete	se	
6000000-INDIRECT EXPENSE		111122 ASHGHAL ENG. HISHAM DOHA QATAR	A	Title		Type Group Segment Customer Code Credit Days Discount Notes	0	Walk-In GL Code S	
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Receipts List Receipt Detail . Document ID. 7 Payment Mode BANK	yments ments List Payment Detail			lew 🥜 Mod	dify Save	e Print Voud	cher Documents	Print Cheque	e X Delete	Close	
Receipts Modify Save Print X D Receipts List Receipt Detail - Document ID. 7 Payment Mode BANK Date 28/03/2016 Tran. No. BR-032016-2 Rearks Received from 1204009 Ramada Encore Doha Remarks Remarks Payment Type Agst.Ref. Drawn Drawn	Date 03/ To Account 21020 Amount 9 Payment Type Agst. F Cash/Bank A/c 12020 Invoice Set off Cost Center Alloc	June /2015 Tran. N D1 Zamil Group Lic 2551.50 Ref. T D3 IBQ - International Bank Of ation	No BP-0620	015-17	Paid to Remarks Department	Zamil Group Llc Paid against invoice 1678 0	6	Status	Cleared	•	
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Bank/Cash Account Doha Bank		7	Payment Mode	BANK	•						
	Date Received from Payment Type	1204009 Ramada En	ncore Doha	BR-03201	6-2			Date	2	28/03/2016	

Accounts and Finance Management



Petty Cash Payments Receipts Journal Payable Invoice Receivable Invoice Manpower Invoice Opening Balance Latter of Credit Project Invocie Budgetting



Statement of Accounts Profit & Loss Account Trial Balance Balance Sheet Balance Report Payables Receivables Payments Receipts Petty Cash Report Department Expenses Receivable Invoices Project Invoices Cheques Issued Budget Report

Procurement & Inventory

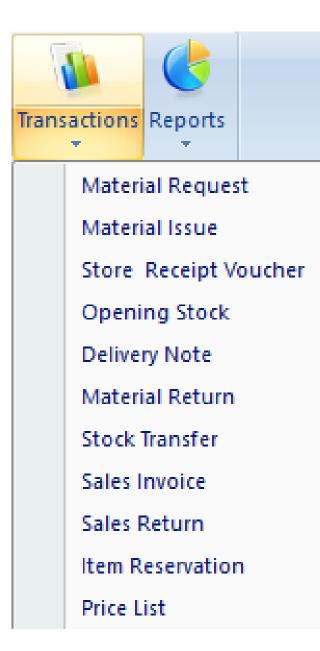
- Vendor Management
- Material Management
- Purchase Request and approval
- Stock Level Monitoring
- Purchase Order and Approval
- Import costing and shipping register
- Material Receipt, Return and Reservation
- Delivery Note and Sales
- Stock Ledger and Stock Ageing Reports
- Stock Valuation, Stock Movement and Inventory monitoring
- Project wise material procurement and delivery
- Seamlessly Integrated with finance and other modules

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Item Detail:	s											
I.No eem Name escription ub Group roup epartment arcode ocation Accounting Inventory A Sales Acco Inventory P	1128 SIMPLE GRANDI SIMPLE GRANDI HURRICANE ACCESSORIES RALPH LAUREN Specification Account Account Account Account Account	E WALL HURRICANE	History Price Deta	NOS GLOBAL VIEWS o., Shelf No., Bin No.) ails Stock Level	Created by: 30/08/2015	Finish Fabric Update By: 4:34:00 PM	75"W x 23"H GIANE PAOLO LII Documents		Image	2 Cancel		
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Procurement and Inventory Management

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		Approved by : SAMPATH P. HETTIAN										🥜 Open fo	or Revision	
	Туре	Purchase Order - International VO No	IPO 3704		Currency	EUR		•				New Revision		
Dat	te	04/ May /2015 🗸	LIIQ/PO/15/3704		Subject							Revision		
Proj	ject	6 SHOWROOM		Q	Remarks/Notes					-	N	Revision Da	te 27/	August /2016 🗸
Cus	tomer	LIVING IN INTERIOR - QATAR								~	<u> </u>	Revision Re	marks	
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					Checked							Q		2730

Procurement and Inventory Management



Store Receipt Report Stock Valuation Stock Movement Report Material Issue Report Delivery Note Report Material Requests Stock Register Reservation Report Item List Sales Reports Ageing Report Sales Retrun Reports Pending Invocie

.Net Framework

Outsourcing

Joomla

Stock Balance Stock Movement Report Inventory Report PO Approved List Purchase Order Report Shipping Register Shipping Register Item wise

nation Technology Solutions

Silverlight

ORACLE

Customization

of Sales

Car Rental Manos

Travel Business

School Manageme

Project Managem.

Purchase order report

(\mathbf{o})				Mints ERP	- [Purchase Order Repo	rt]			1	_ 0 >
Inven	tory Procurement and Inven	tory Self-Service	Quick Reports							_ 8 >
👚 Home 📊	Stock Valuation	e Order Report								4 0 3
Purchase	Orders Refresh	Print Exp	ort 💿 Details 🔘 S							
Furchase	Orders Carear			Summary						
Date from	01/ January /2015 🗸	Supplier			🔍 Project			a		
	21/December/2015				PO.No.			Request Type		
То	31/December/2015	Item			~ ro.no.	12				
P.O.No.										*
P.O.No.	Item Code	Item Name	Supplier	Customer	Project Name	P.O.Quantity	Receipt	Balance	P.O.Rate	
- P.O.No.: IP	0-3383									
IPO-3383	2960	ONE FIFTH DINING T	DESIGNSOURCE INTE		SHOWROOM	2	0	2	100	
IPO-3383	2961	ONE FIFTH MIRROR	DESIGNSOURCE INTE		SHOWROOM	4	0	4	: '50	
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IPO-3383	2966	ONE FIFTH KING BED	DESIGNSOURCE INTE		SHOWROOM	1	0	1	2 50	
IPO-3383	2963	ONE FIFTH DINING A	DESIGNSOURCE INTE		SHOWROOM	2	0	2	9 5	
IPO-3383	2964	ONE FIFTH DINING SI	DESIGNSOURCE INTE		SHOWROOM	6	0	6	15	
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E P.O.No.: IP	0-3402									
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E P.O.No.: IP	O-3407									
IPO-3407	2324	DANIELA MEDIUM T	DESIGNSOURCE INTE	P.O.No.: IPO-340	7 DMM MOHAMED	4	0	4	7	
E P.O.No.: IP	0-3408									
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E P.O.No.: IP										
IPO-3409	2969	DUKE BRASS MIRROR	DESIGNSOURCE INTE		THAMER AL THANI	1	0	1	10.	

Stock Register

			Mints ERP - [Stock R	egister]					-	o x
Inventory Procuremen	t and Inventory Self	f-Service Quick Repo	rts						-	8>
Thome Stock Valuation	Durchase Order Rep	ort 🕜 Quotation 🤞	Stock Register							∢ ⊳ ×
Stock Register	From 01/Ju	ın /2015 💽	To 29/ Jun /2015 🗨	Refresh 📙 Print 🛃 E	xport					
Group			* Store							
Category/Sub group			Brand		-					
Search										
Drag a column header here to gr	roup by that column.									
Group Name	SL.No	Item Code	Item Name	Sub Group	Brand	Openig Bala	Receipt	Issue	Balance	
SOFA	647	SL235			B&B	1	0	0	1	-
TABLE	712	7869			BAKER FURNITURE	1	0	0	1	
ACCESSORIES	1098	3.3088	Dot Dash Vase-Sea-Med		GLOBAL VIEWS	2	0	2	0	
ACCESSORIES	1136	1868	Emerald Filled Candle		GLOBAL VIEWS	1	0	0	1	
ACCESSORIES	1135	1666	Green Discus Wall Vase	VASE	GLOBAL VIEWS	2	0	0	2	
ACCESSORIES	1134	1569	Indention Vase-Begonia-Lg		GLOBAL VIEWS	1	0	0	1	
LIGHTING	2306	CHD1602PN-NP	Large Bevel Mirror Sconce in Polished Nickel wi.	WALL SCONCE / APPLIQUE	VISUAL COMFORT	2	0	0	2	
LIGHTING	1128	9.90934	Simple Grande Wall Hurricane	HURRICANE	GLOBAL VIEWS	2	0	0	2	
ACCESSORIES	1140	BB-6.60007	Uphold Vase-Green		GLOBAL VIEWS	2	0	0	2	
FLOOR COVERING	2149	RLR7611B-9	WOOL PILE HAND KNOTTED RUG	RUGS	SAFAVIEH	1	0	0	1	
TEXTILES	348	045745 CA682 C0072	" ARMANI CASA " BATH TOWEL 10	BATH TOWEL	ARMANI CASA	4	0	0	4	
TEXTILES	346	045744 CA682 C0630	" ARMANI CASA " FARMANI CASAE-HAND TO	. HAND TOWEL	ARMANI CASA	4	0	0	4	
ACCESSORIES	370	047340-CA161-C0441	" BAINDOLES " SUGAR BOWL		ARMANI CASA	1	0	0	1	
ACCESSORIES	368	047338-CA161-C0441	" BAINDOLES " TEAPOT		ARMANI CASA	1	0	0	1	
SERVERS / CONSOLE	536	48075-CA815-C1044	" CLUB" BAR CABINET	BAR CABINET	ARMANI CASA	1	0	0	1	_
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Item history

🔁 Home 🧶 Item Lis	st & Item Movement Histo											
tem List & Mov	vement History 🛛 📓	Show 🔄 Print 🔮	Export Clear Filter	Contract of Contra	Print Image Show Zero Stok Item							
Group	▼ Filte	Category/Sub group		Filt	er Store			•	Brand			-
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Drag a column head	er here to group by that column	ь.										
iroup Name	Item Code	Item Name	Description	Category	Brand	Source	Closing .	Sales Pri.	Last Pur	r Total Qty	Age	_
CCESSORIES	3.3088	DOT DASH VASE-SEA	VASE	VASE	GLOBAL VIEWS		1	0	01/01/2	0 2	597	
CESSORIES	1868	EMERALD FILLED CAND.	. 6"DIA X 6.25"H	CANDLE	GLOBAL VIEWS		1	þ	01/01/2	0 1	597	
CESSORIES	1666	GREEN DISCUS WALL V	GREEN DISCUS WALL V	VASE	GLOBAL VIEWS		2	10	01/01/2	0 2	597	
CESSORIES	1569	INDENTION VASE-BEG	INDENTION VASE-BEG	VASE	GLOBAL VIEWS		1	i	01/01/2	0 1	597	
CESSORIES	9.90934	SIMPLE GRANDE WALL	SIMPLE GRANDE WALL	HURRICANE	GLOBAL VIEWS		2	: 5	01/01/2	0 2	597	
CESSORIES	BB-6.60007	UPHOLD VASE-GREEN	7.75"DIA X 8.75"H	VASE	GLOBAL VIEWS		2	4	01/01/2	0 2	597	
XTILES	045745 CA682 C0072	" ARMANI CASA " BAT	BATH TOWEL 10	BATH TOWEL	ARMANI CASA		4		01/01/2	0 4	597	
XTILES	045744 CA682 C0630	" ARMANI CASA " FACE	. " ARMANI CASA " FACE	HAND TOWEL	ARMANI CASA		4	1	01/01/2	0 4	597	
CESSORIES	047340-CA161-C0441	" BAINDOLES " SUGAR	" BAINDOLES " SUGAR	KITCHENWEAR	ARMANI CASA		1	: 0	01/01/2	0 1	597	
CESSORIES	047338-CA161-C0441	" BAINDOLES " TEAPOT	" BAINDOLES " TEAPOT	KITCHENWEAR	ARMANI CASA		1	<u> </u>	01/01/2	0 1	597	
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em Movement H Pur Date	istory Pe Date Type	riod from 01/ Januar	ry /2015 <mark>→ To</mark> 3	31/December/2015	Balance Location	Particu	lore	Ref.No	D			
Pui.Date L	Jate Type	Itali.NO.	nate neceipt	Isuue i		Particu	lais	Kel.NO		Location		Closing
											There are no items	to show.
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Stock value

Inventory Drocurement and Inva	ntory Self-Servic	e Quick Reports	Mints ERP - [Stock Valu	ition]				
Inventory Procurement and Inventory Self-Service Quick Reports Iome Stock Valuation								
ock Valuation	esh 🛁 Print	Export						
m 29/ June /2014 • 29/ June /2015 •		Valuation method Store	FIFO	CategoBrand	ory/Sub grou	p		v
lect All Group	Search							
Group Name	A Item Code	Category	Item Name	Brand	Rate	Stock Value Quantity	Location	
	1868		Emerald Filled Candle	ANYZEN	4	.1.3	1 MB	
ACCESSORIES	■ 1666	VASE	Green Discus Wall Vase	ANYZEN	1	r 2	2 MB	
ANTIQUES	1569		Indention Vase-Begonia-Lg	ANYZEN		15	1 WH	
APPLIQUE***********	BB-6.60007		Uphold Vase-Green	ANYZEN		1	2 MB	
ARM CHAIR**********	047340-CA161-0	0441	" BAINDOLES " SUGAR BOWL		. ,		1 MB	
ARMOIRES / CABINET	047338-CA161-0	0441	" BAINDOLES " TEAPOT				1 MB	
ARMOIRES*********	047583 CA853 C	0050	" DELARMANI CASAROIX" SET 2 TOWELS		۶ ز		30 RL	
	047583 CA853 C	0050	" DELARMANI CASAROIX" SET 2 TOWELS		(1	1 1	6 MB	
Artwork******	047584 CA853 C0049		" DELARMANI CASAROIX" SET 2 TOWELS		5 1	0 (38 RL	
BED COVER********	047566 CA133 C	2710	" DURER " TEAPOT WITH LOGO		92	2 3	1 MB	
BED SHEET***********************************	047567 CA133 C	2710	" DURER " CREAMER WITH LOGO		3 7		1 MB	
BEDDINGS	047549 CA769 C	0900	" DVORAK " TUMBLER WITH		1		8 MB	
BENCH	047548 CA769 C	0900	" DVORAK " VINE STEMGLASS		1	1	8 MB	
BLANKET***********	047544-CA175-0	C0086	"DELFINO" BARMANI CASAKGAMMON		: 1	. J	1 MB	
BOOK CASE / LIBRARY	047558 CA133 C	2710	"DURER" SOUP PLATE WITH LOGO		12 ,	u .	8 MB	
BOOKCASE**********	047564 CA133 C	2710	"DURER" TEA CUP WITH SAUCER WITH LOGO		1 4	4 ; .	12 MB	
BOWL**********	047561 CA133 C	2710	"DURER" FRUIT BOWL WITH LOGO			ذ 1 5	12 MB	
BURNOOSE***********************************	047559 CA133 C2710		"DURER" OVAL SERVING DISH WITH LOGO		٤, ١	. 1	8 MB	
	A4987		3 PC WHEAT CANNISTER SET	FUJI	2:4	2.) i	1 MB	
server and a second server server	+ A5009		4 PC BLUE/WHITE BATH SET	FUJI	SJ C	ل	2 MB	

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